



Responsible Procurement Charter

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Befimmo's Responsible Procurement Charter

Befimmo has incorporated the principles of Social Responsibility into its strategy, and these are reflected in the environmental, economic and social aspects of its day-to-day operations. Over the years, it has built a Social Responsibility strategy focused on the topics that it considers material for Befimmo and its stakeholders, taking account of the United Nations Sustainable Development Goals.

Befimmo is determined to further integrate this approach into its supply chain, of which its suppliers are an integral part.

To that end, Befimmo has developed this Responsible Procurement Charter to clearly communicate its expectations in terms of commitments from its suppliers.

By adopting this Charter, the supplier agrees to:

- Have read and understood the Befimmo Social Responsibility Policy (available at <http://www.befimmo.be/en/csr/csr-befimmo> > Consult our CSR policy);
- Strictly abide by all applicable laws and regulations on environmental and social protection, and fundamental rights at work¹. Where technically and economically feasible, the supplier must exceed these requirements;
- Be able, both for its own activities and for the products/works/services supplied to Befimmo, to demonstrate specific environmental conservation, restoration and protection measures, such as energy efficiency, recycling and waste disposal, water management or other environmental remediation activities;
- Be able to provide, on Befimmo's request, the composition of the products used and their origin;
- Have all the necessary procedures in place to protect the health and safety of its staff and subcontractors;
- Proactively propose more sustainable alternative solutions in its bids;
- Alert Befimmo to any major environmental and/or social incident affecting the company in the course of its activities, and inform it of any corrective measures taken.

¹ <http://www.ilo.org>



At Befimmo's request, the supplier must be able to demonstrate that it complies with and abides by the undertakings described above. If it is established that the supplier has failed to comply with one or more of these undertakings and that the situation seems to be remediable, Befimmo will notify the supplier and propose a reasonable deadline for remedying the situation.

Furthermore, Befimmo encourages its suppliers to:

- Establish and implement an Environmental Management System (EMS) to reduce the environmental impact of its products, works and services;
- Consider the environmental impact of its products, works and services throughout their entire life cycle;
- Apply Befimmo's requirements towards its suppliers to its own suppliers;
- Join the UN Global Compact and adopt the Sustainable Development Goals (SDGs);
- As technically achievable, maximise the use of recycled materials in its products, works and services, and ensure that finished products can be easily recycled.

In addition to the criteria of technical specifications, quality, price and service, Befimmo intends to select its suppliers on the basis of criteria related to environmental and social impacts.